Signing Professionals Workgroup

Certified Signing Specialist™ Examination

The annual Certified Signing Specialist™ Examination demonstrates knowledge of sound mortgage signing practices and understanding of the *Certified Signing Specialist™ Code of Conduct* and the Certified Signing Specialist™ Signing Script.

For new certification applicants, the Examination consists of 50 rotating questions from a bank of 150, and for renewing Certified Signing Specialists™, the Examination is 30 questions and is required each renewal year. An 80% passing score is required for certification.

Examination covers the following topics and will be updated each year to reflect changes in the industry:

- Definitions
- Qualifications
- Notarization
- Impartiality
- Unauthorized Advice or Services
- Illegal and Suspicious Activity
- Privacy and Confidentiality
- Fees
- Advertising
- Professionalism
- Standards
- Certified Signing Specialist™ Script